

	
PI:	BROWDER, ELIZABETH
Account #:	02 270590
Protocol #:	2014-0204 (1) Protocol Expiration Date: 8/6/2017
Protocol Title:	Health Surveillance; Sentinel Program
Cage Card #:	255739 MOUSE-TIGM
Vendor:	IN HOUSE BREEDING Barrier:
S/S/B:	MOUSE
Description:	
Location:	1432
Comment:	
Sex/Weight/Age:	Various
Est. Arrival Date:	1/5/2017
151732 Browder1	

Computerized Cage ID Cards

These cards are printed by the CMP administrative office and placed on cages when animals are received. They are for CMP use only and should not be used to record research data. Pertinent information on these cards include: investigator name, protocol number, account number, animal information and a bar code used for billing. Per diem charges are activated upon receipt of animals. As animals are used or permanently removed, the investigator must date, initial, and place this computerized cage card in a designated deletion box to be scanned out and end the per diem billing.

CAGE CARD ADDITION		16750
Investigator: _____	# of Animals _____	
AUP #: _____	Breeders: _____	
Account #: _____	Weaned: _____	
Bldg/Room #: _____	Separated: _____	
Vendor: _____	Species/Strain/Breed: _____	
Cost Center: _____		
Comments: _____		
Requested By: _____ Date: _____		

Cage Addition Cards

This is a 3x5 pale green duplicate form that can be completed by either the investigative or CMP staff when a cage of animals is added (e.g. animals weaned, animals that must be separated because of fighting, breeding pairs that are isolated, etc.). The top copy is placed in the designated location for each facility and the carbon copy is placed on the cage. All of the information on the card needs to be filled out to ensure accuracy. Computer cage ID cards are then generated and per diem initiated.

CMP SMALL ANIMAL HEALTH CHECK				0099
Room _____	Tech. _____	Date _____	Time _____	
Investigator _____		AUP _____	Sp. _____	
Rack _____	Loc. _____	CC# _____	Cage Type _____	
<input type="checkbox"/> Scruffy	<input type="checkbox"/> No Food	<input type="checkbox"/> Porphyrin stain	<input type="checkbox"/> Injury*	
<input type="checkbox"/> Hunched	<input type="checkbox"/> No Water	<input type="checkbox"/> Mass	<input type="checkbox"/> Prolapse	<input type="checkbox"/> Abnormality*
<input type="checkbox"/> Malocclusion	<input type="checkbox"/> Flooded Cage (Cause: _____)		<input type="checkbox"/> Other*	
<input type="checkbox"/> Dystocia	<input type="checkbox"/> Moribund (seek help ASAP)		* Explain in Comments	
Health Division Use:		Comments: _____		
<input type="checkbox"/> Called	_____			
<input type="checkbox"/> Emailed	_____			
<input type="checkbox"/> Resolved	Date: _____	Seen by: _____	Date: _____	

Health Check Cards

A health check card system is used to identify animals that require special health attention. These are 3x5 pale green duplicate forms that are filled out by the animal care staff and submitted to the area Animal Health Supervisor for investigation. A carbon copy of the card remains on the animal cage and is initialed by a CMP supervisor or veterinarian when the problem is investigated. Every effort is made to notify investigators about health problems.

MORTALITY						0001
Room _____	Tech. _____	Date _____	Time _____			
Investigator _____		AUP _____	Sp. _____			
Rack _____	Loc. _____	CC# _____	Cage Type _____			
# Dead		# Remaining				
Male <input type="checkbox"/>	Female <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Adult	Weanling	Pre-Wean	Adult	Weanling	Pre-Wean	
Comments: _____						

Mortality Cards

These white triplicate cards are filled out by CMP personnel whenever an animal is found dead in a cage. Copies are: 1) placed on the cage, 2) submitted to the area Animal Health Supervisor, and 3) placed with the deceased animal in a cooler. The Animal Health Supervisor will investigate the death and communicate with the investigator and the veterinary staff.

OVERCROWDED CAGE NOTICE					
Room _____	Tech. _____	Date _____	Time _____		
Investigator _____	AUP _____	Spp. _____			
Rack _____	Loc. _____	CC# _____	Cage Type _____		
Male <input type="checkbox"/>	Female <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Comments: _____	
Adult	Weanling	Pre-Wean	_____		
Health Division Use:			_____		
<input type="checkbox"/>	Called to		_____		
<input type="checkbox"/>	Emailed to		_____		
<input type="checkbox"/>	Resolved	Date: _____	_____		

Overcrowded Cage Notice

These blue duplicate cards are filled out by CMP personnel when an excessive number of animals is being maintained in a single cage. Copies of the overcrowded notice are given to the CMP Health Staff for investigator notification. CMP will supply additional cages for separating out overcrowded cages. Numbers of animals allowed per cage are established by CMP veterinary staff in accordance with current federal laws and guidelines and are available upon request. Established cage change-out schedules and per diem rates are based on these animal numbers. For additional information contact the Attending Veterinarian or the CMP clinical veterinary staff.

DO NOT CHANGE THIS CAGE					
From: _____	To: _____				
Reason: _____	*Maximum of 14 days				
Cage must be checked daily and changed as needed by Inv. / Tech.					
Date					
Initial					
Date					
Initial					
Investigator/Technician: _____					
LARR Approval: _____			Date: _____		
(Required)			See Supervisor with any questions.		

Do Not Change Cage Cards

This bright safety-orange card is completed by investigative personnel for each cage (rodents) or pen they do not want changed. Instructions must be written in a simple, clear, and concise form and signed by the CMP area supervisor and the investigator. The cards can be obtained from the CMP area supervisor. The cards are good for a maximum of two weeks and must be dated and initialed daily by the investigator to ensure that appropriate cage sanitation standards are maintained and that animals are evaluated daily.

Anesthetized Today Please Observe Carefully	
Date _____	Room _____
Agent _____	Time _____
Procedure _____	
Time Awake _____	
Analgesic Used	<input type="checkbox"/> No <input type="checkbox"/> Yes
Dose _____	
Route _____	Time _____
Special Notes: _____	

In Emergency:	
Notify: _____	NAME
At: _____	PHONE
Email: _____	
If daily observations are necessary, please also fill out either a Pink Treatment card or a Yellow Observation card.	

Anesthetized Today Cards

These bright green cards should be filled out by anyone performing anesthesia or tranquilization of animals and placed on an animal's cage following tranquilization or anesthesia. Failure to fill out these cards may result in misinterpretation of an animal's health status (moribund, CNS signs, etc.) and consultation with CMP veterinary staff for resolution.

ANIMAL TREATMENT CARD
(Initial all entries)

Room _____ Investigator _____ Date _____

Rack _____ Loc. _____ CC# _____ AUP _____

Date							
A.M.							
NOON							
P.M.							

PROBLEM: _____

TREATMENT: _____

Prescribing Vet: _____ Date: _____

Animal Treatment Card

This bright pink card designates animals that are undergoing a treatment as designated by the CMP veterinary staff for health reasons. Directions on the card should be simple, clear and concise. The card is completed by CMP staff and placed on the animal's cage for easy identification. To ensure that medications are given as prescribed, and to avoid duplication of treatment administration (and potential overdose), anyone (CMP or investigative staff) who delivers a treatment should record and initial the corresponding treatment box on the card, that the animal received the treatment.

Animal Observation Card
(Initial all entries)

Cage Number: _____ Contact: _____

Date							
A.M.							
NOON							
P.M.							

Procedure: _____ Date: _____

Observation: _____

*Initials in block indicate that stated observations have been made.

Animal Observation Card

When an investigator performs a procedure on an animal and daily observation of the animal is required, the "Animal Observation Card" is used. The procedure performed, the Cage Number of the animal or animals that the procedure was performed on, the member of the investigative staff that should be contacted if any health issues are observed and the date observations are to start and end must be filled out. Observations made are written in the space provided and initials of the observer are written in the boxes for both AM and PM. If a caretaker sees that initials were not marked in the box for the day prior, a "Health Check Card" is filled out.

TERMINATE CAGE 1727

Date: _____ PI: _____

Room: _____

Authorization (Print): _____

Authorization (Sign): _____

Comments: _____

For CMP use only:

OK to Euth Discard Euthanasia performed by: _____
 Initials _____ Food Date: _____
 Date _____

Discard (Used/transgenic animals)
 Tissue Share (Unused/non-transgenic animals)

Termination Cards

When an investigator has completed use of animals, he/she may request CMP personnel to terminate designated animals by completing a red "Terminate" card for each cage of animals. This bright red card must be legibly signed by the principal investigator or an authorized representative. The method used for termination must be approved on the approved AUP. Please indicate on the card if the animals are being terminated for health reasons and notify a supervisor so that prompt attention can be provided. A minimal terminate charge will be incurred on a per-cage (rodents / chickens only - CO2 euthanasia) or per-animal basis (injection).

Animal Transfer Pending
Animals can not be used and will not be moved until ULACC approval has been rec'd.

Originating PI: _____ AUP#: _____

Receiving PI: _____ AUP#: _____

CMP cage card #: _____ Room #: _____

Specie: _____ # Animals (this cage): _____

ULACC Form Submitted: Yes / No Initials: _____ Date: _____

Move animals to another room: Yes / No Room #: _____

CMP USE: (Please Initial when completed) Initials: _____

Cage Cards made: Yes / No Cages Relocated: Yes / No

Animal Transfer Pending Card

When an investigator wants to transfer his/her animals to another investigator's AUP, this card is used to specify the investigators and the AUPs involved. The Transfer Form must be filled out and signed by all investigators involved, then submitted to CMP for approval before the animals can be transferred.

