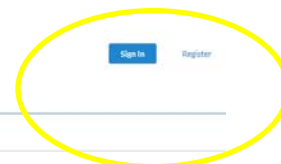# Instructions for new iLab users

The Microscopy and Imaging Center is using the iLab online system for reservations and billing for core service requests. The new system requires a one-time registration. Once you are registered, the system will enable you to place service requests for microscopy training, consultations, sample processing and other services. **This means you will need to register (and have an account number approved by the PI) before we can do the training or provide services.**

To register for an account:

1. Navigate to the core page: https://tamu.corefacilities.org//service_center/show_external/4561
2. In the upper-right-hand corner hover on the "Register" button and choose to "Register using TAMU credentials".
3. You will be directed to an authentication page where you will need to enter your NetID.
4. Once you have entered your credentials, click the "Login" button
5. You will be directed to an iLab Registration page where you will need to select your PI/Lab, and verify your contact information.
6. Once your registration has been submitted, your PI will receive a notification that you have requested membership to their lab in iLab. ***They will need to approve your membership and assign an account number for your use.***